

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, OCTOBER 3, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Nicholas Drew
Mr. Jason Burghardt
Mr. Douglas Markham

ROLL CALL

BOARD MEMBERS ABSENT:

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James B. Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Mrs. January Pratt, Primary School Principal
Ms. Kimberly Matthews, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Barrows, seconded by McCauley, to adjourn to Executive Session at 6:02 p.m. to discuss:
 - To review Special Education placements for particular students and consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by Barrows, seconded by Drew, to adjourn Executive Session at 6:30 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:33 p.m.

RECONVENE

3. BOARD COMMITTEE REPORTS

Add: Chenango County School Boards

9. BUSINESS & FINANCE

Delete: 3. External Audit Report – West & Co.

(Until the next meeting – the Audit is due by October 15th, but there is a 30 day grace period.)

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710123327; #710123328; #710123583; #710022656; #710023695;

SPECIAL EDUCATION PLACEMENTS

- #710023120; #710023323; #710023288; #710023052;
#710023042.
Yes-7, No-0

**APPROVE MINUTES
9/19/18 MEETING**

- Motion made by Barrows, seconded by Burghardt, to approve the minutes of the Regular Board meeting held on September 19, 2018 as presented.
Yes-7, No-0

CALENDAR

- October 4 – Intermediate School Assembly – 8:30 a.m.
- October 5 – Staff Development Day
- October 8 – Columbus Day – No School
- October 15 – BOE Retreat – 4:00 p.m.
- October 17 – Board of Education Meeting – 6:00 p.m.
- October 19 – Early Dismissal/Evacuation Drill – 2:00 p.m.
- October 31 – Community Halloween Dance – 7:00 p.m.

PUBLIC COMMENT:

- None.

REPORTS:

ENROLLMENT REPORT

- The Enrollment Report for the first day of school, September 5, 2018, with a total enrollment of 1014 students was noted.

**MIDDLE SCHOOL
GREEN(E) THUMB
CLUB DINNER**

- Shelby Furman and Angela Whitt, Advisors of the Green(e) Thumb Club, announced that they are pairing with Middle School Footlights this year to offer Dinner and a Show. The Green(e) Thumb Club will again be preparing a pasta meal with salad and desert using ingredients from their planter garden. The cost of the dinner will be \$5.00, and will be held on Saturday, November 10, 2018, from 5:00 – 6:45 p.m. This is the Saturday night performance of the Middle School Footlights play *Chitty Chitty Bang Bang, Jr.* The Green(e) Thumb Club is requesting transportation to the school from the Greene Village Apartments to allow any elderly citizens the chance to participate in the Dinner and a Show event.

**BOARD COMMITTEE
REPORTS:**

- **Buildings & Grounds Committee** – Board member Drew highlighted the following items from the October 3, 2018 Buildings & Grounds Committee meeting:
- Discussion regarding a possible upcoming capital project. Would like to try to get a small capital project into the budget this year. Safety is a big concern and the committee feels that should be the focus of any project. Mark Rubitski and Gerald Abbey are looking into some financing options through the NYS Safety Act.
 - Mr. Calice will be doing a presentation next month to help educate everyone on what can and can't be done within a capital project.
 - Board member Drew asked Gerald Abbey, Interim Facilities Director to review some of the projects done this year.
 - Summer projects included:
 - Pool filter and water replacement;
 - Propane tank pad and fencing at the bus garage;
 - Small Concession stand being built at the Primary/Intermediate fields. Plumbing and electric have been roughed in.
 - Addressed the lead water report by changing out 15 fixtures mostly in the primary and intermediate school.

- Waiting for retesting results on replacements made at the Middle School.
 - Concrete wings at entrances and picnic table pads;
 - Heat pump in the senior high lobby will be installed on Columbus Day;
 - Cable between press box and concession stand was installed and completed;
 - This fall edging and cleaning up infields and landscaping around the district.
- **Policy Committee** – President Milk highlighted the following items from a recent Board Policy Committee meeting:
- The Opioid Policy that is on for first reading tonight is standard and basic and will be useful for the district.
 - Training Rules – the committee would like to start discussing any needed changes. Bryan Ayres, Director of PE & Athletics, stated that he would like time to communicate with coaches to see what problems there are. Mr. Ayres also had concerns with changing the expectations part way through the season. Board member Youngs stated that the Board is trying to help with some situations that occurred in the fall. He also suggested that maybe the meeting that is held with parents and athletes should be held prior to the start of the winter and spring seasons as well. Mr. Ayres stated that coaches always have the ability to make team rules above and beyond what the policy states.
- **Chenango County School Boards** – Board member McCauley highlighted the following items from a recent Chenango County School Boards meeting:
- Unadilla Valley wrote a grant to help fund college classes. She stated that it would be helpful if Greene could obtain a grant writer, and she was interested in pursuing that option.
 - Legislative Breakfast will be in February at the Silo.
 - Some members of the Chenango County School Boards are going to visit other school board meetings. On November 5th they will be attending an Oxford Board meeting. President Milk requested that she email the information to all Board Members in case anyone else would like to attend.
 - Board member McCauley cannot attend the Chenango County School Boards meeting on October 18th, in Sidney. If any other Board member is interested, contact her.
- Upon recommendation of the Superintendent, and upon motion of Burghardt, seconded by Markham, participation in the Opioid Prevent Program is hereby permitted, and the administration is directed to develop plans for training of staff to administer an opioid antagonist and to maintain on-site opioid antagonists in adequate supplies and types to implement effectively the opioid overdose prevention program.
- Yes-7, No-0
- OPIOID OVERDOSE PREVENTION PRGM.**
- Motion made by Drew, seconded by Markham, to approve the Transportation Request of the Middle School Green(e) Thumb Club for a bus to provide transportation to and from the Greene
- TRANSPORTATION: TRANSP. REQUEST- M.S. GREEN(E) THUMB CLUB**

- Village Apartments to the High School, on Saturday, November 10, 2018 to allow residents of the senior living facility to attend the Dinner and a Show.
Yes-7, No-0
- TRANSP. TRIP REQUEST - BOYS' SOCCER TRIP** - Motion made by Youngs, seconded by Markham, to approve the Transportation Trip Request of the Boys' Soccer Team to go to Syracuse University on Friday, October 5, 2018.
Yes-7, No-0
- MODIFY APPROVED BUS ROUTE-SUNSHINE /DUMP TRUCK BUS** - Motion made by Drew, seconded by Markham, to approve the modification of the previously approved Bus Route for the Sunshine/Dump Truck bus, to accommodate a season route change, September through November 1st.
Yes-7, No-0
- FACILITIES:** - Gerald Abbey, Interim Facilities Director, updated the Board on the following:
- Attended a Director of Facilities Conference where he attended classes on active shooter drills and civil service information classes. The conference was very informative and a good networking opportunity. He thanked the Board for allowing him to attend the conference.
 - Two pieces of the lease equipment are in and the other mower will be in by Tuesday or Wednesday of next week.
- SECOND READING & ADOPTION -POLICY #56.1 - SCHOOL UNIFORMS** - Motion made by Markham, seconded by Youngs, to approve the second reading and adoption of Board Policy #56.1 – *School Uniforms*, as read.
Yes-7, No-0
- FIRST READING POLICY #47.1- OPIOID OVERDOSE PREVENTION** - Motion made by Markham, seconded by Youngs, to approve the first reading of Board Policy #47.1 – *Opioid Overdose Prevention*, as read.
Yes-7, No-0
- ADOPTION REVISED POLICY #12 SEXUAL HARRASSMENT** - Motion made by Youngs, seconded by Drew, to adopt the revised (State mandated changes) Policy #12 – *Sexual Harrassment*, as read.
Yes-7, No-0
- EDUCATION & PERSONNEL APPOINTMENT(S): DEBBIE BADGER-FOOD SERVICE WORKER** - **The Superintendent of Schools recommends the following Board actions:**
- Motion made by Youngs, seconded by Markham, to appoint Debbie Badger as a Food Service Worker, effective October 4, 2018, for a one year probationary period ending October 3, 2019.
Yes-7, No-0
- SUBSTITUTE ROSTERS** - Motion made by Youngs, seconded by Markham, to appoint the following individuals to the 2018-2019 Substitute Roster, effective October 4, 2018:
- Sheryl Evans – Substitute Aide, LTA, Teacher K-12
 - Geoffrey Doolittle – Substitute Bus Driver
- Yes-7, No-0

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- Motion made by Youngs, seconded by Markham, to appoint Kelly Erickson as a Field Hockey, Unpaid Volunteer Coach, effective October 4, 2018.

**UNPAID VOL. COACH-
FIELD HOCKEY-KELLY
ERICKSON**

Yes-7, No-0

- Motion made by Drew, seconded by McCauley, to approve the Unpaid Leave of Absence of Kim Boeltz, LTA, for two (2) days, January 22 and 23, 2019.

**UNPAID LEAVE OF
ABSENCE – KIM BOELTZ -**

Yes-7, No-0

- Motion made by Burghardt, seconded Youngs, to accept the Revenue & Budget Status Reports for July 2018 for the

**BUSINESS & FINANCE:
REVENUE & BUDGET**

General Fund, School Lunch Fund, Federal Grants & Capital Budgets as presented.

STATUS REPORTS

Yes-7, No-0

- Mark Rubitski, Business Manager, explained the large adjustment shown under the Business Administration line item was due to a coding error in the bid process.

- Motion made by Burghardt, seconded by Markham, to declare the attached list (Exhibit "A") of Intermediate School Library Books as obsolete/surplus and to dispose of the same.

**OBSOLETE/SURPLUS
INTERMEDIATE
LIBRARY BOOKS**

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to accept the August 30, 2018 and September 19, 2018 Audit Committee Meeting Minutes, attached as Exhibit "B" and Exhibit "C", as presented.

**AUDIT COMMITTEE
MEETING MINUTES**

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to approve a General Fund account transfer in the amount of \$4,995 to Transportation supplies (A5510.450-07-5) to purchase a snow plow.

**ACCOUNT TRANSFER
& EQUIPMENT
PURCHASE**

Yes-7, No-0

- **November 21 – Scheduled BOE Meeting Date – Thanksgiving Recess:**

DISCUSSION ITEMS:

- Motion made by Barrows, seconded by Burghardt, to cancel the November 21, 2018 Board meeting due to the Thanksgiving holiday.

**CHANGE BOARD MTG.
SCHEDULE FOR NOV.**

Yes-7, No-0

- **Capital Project Presentation:** The presentation by Mr. Calice will be moved to the November 7th meeting. Mr. Calice asked that if Board members have any specific information/questions they want included in the presentation to let him know.

- **Morning Program:** President Milk thanked Mrs. Pratt, Primary School Principal, for inviting Board members to the September 29th Morning Program. Board member McCauley was the only one that could attend.

- Bryan Ayres reminded Board members that the Intermediate Assembly tomorrow at 8:30 a.m. is also for introduction of Board members.

- **Homecoming:** President Milk thanked Student Council and Mrs. Frair, their Advisor, for including Board members in the parade and judging of the banners.
- Byran Ayres, Director of PE & Athletics stated that he will be writing a letter to participating schools thanking them for their cooperation in allowing Greene to move its field hockey game to Friday.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	January 2019
8/1/18	BOE Meeting/One Per Month	BOE	12/5/18
9/5/18	Transfer to Capital Reserve	BOE	Ongoing

- Nothing to change or comments.

**SUPERINTENDENT'S
REPORT:**

- **Interim Superintendent Gordon Daniels reported on the following:**
- Nothing more.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 5, 2018	
Building & Grounds	Oct. 3, 2018	
Transportation	Sept. 17, 2018	
Employee	June 6, 2018	
Audit	Sept. 19, 2018	
Curriculum & Technology	Aug. 15, 2018	
Legislative		
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Sept. 28, 2018	

- Policy – tentatively 10/12th
- Transportation – 10/17 @ 8:00 am. At bus garage;
- Audit 10/15 @ 12:00 P.M.

**PUBLIC COMMENT:
EVELYN FRAIR**

- Evelyn Frair, Student Council Advisor, thanked the Board on behalf of Student Council for their participation in the Homecoming events. She also thanked the Board, Administration, and staff for their continued support of Student Council.

BRYAN AYRES

- Bryan Ayres, Director of PE & Athletics, commented that he has helped the Lacross Club has send in three grant applications to Dick's, Chabonni, and the Raymond Foundation.

- Bryan Ayres also commented on a second meeting that took place with Oxford to further iron out details contractually and logistically for merging wrestling teams. He stated that it was a positive meeting and both schools are excited about the combined program and the benefits it will offer student athletes at both schools.

- Board member Drew commented that this decision was made after wrestling club came to the Board requesting help with their program. Mr. Ayres stated that he does not feel that it was Board initiated, but what was in the best interest of the athletes. Mr. Ayres will look into setting up a community meeting to answer questions about the merger for wrestling and stop some of the rumors regarding the program. **NICHOLAS DREW**

- Interim Superintendent Daniels commented that there are some members of the community who don't understand that it is in the best interest of wrestling athletes to make this move. **INTERIM SUPT. DANIELS**

- Timothy Calice, Middle School Principal, thanked the Board for approving the Transportation Request of the Green(e) Thumb Club. He also recognized Shelby Furman and Angela Whitt for their time, effort, and coordination of the gardens. **TIMOTHY CALICE**

- January Pratt, Primary School Principal, announced that Trina Leonard and Chris Mack have been accepted as Master Teachers in the area of STEAM. They will go on to be trained to be trainers through the state program. **JANUARY PRATT**

- President Milk thanked Mike Utter and the custodial staff for their assistance during the Homecoming football game to find an extension cord and all the clean-up afterward. They did a great job. **PRESIDENT MILK**

- Board member Drew commented that at every event he has attended, the custodial crew are quick to start clean-up and put forth extra effort as needed. The facilities look great. **NICHOLAS DREW**

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 7:18 p.m. to discuss the performance of a particular person. **EXECUTIVE SESSION**

Yes-7, No-0

- Motion made by Barrows, seconded by Youngs, to adjourn Executive Session at 8:21 p.m. **ADJOURN EXECUTIVE SESSION:**

Yes-7, No-0

- President Milk reconvened the meeting at 8:21 p.m. **RECONVENE**

- Motion made by Barrows, seconded by Burghardt, to adjourn the meeting at 8:21 p.m. **ADJOURNMENT**

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk